

CLASSIFIED BY: TS S 01488
CLASSIFIED DATE: 22 DEC 1978
AUTH: HR 70-3
DATE: 015

CONFIDENTIAL

ADMINISTRATIVE: Deputy Director (Support)

SUBJECT: FI Staff Internal Transfer of Functions

1. The request proposes the transfer of the [redacted] to the FI Operations Staff (Tab A). No change in overall DE/P ceiling is involved.

2. Changing emphasis in the responsibilities of the [redacted] Branch has caused a shift in the work load from Requirements to Operations; hence, the purpose of this request is to recognize the current situation and to place the responsibility for the function of this branch where it properly belongs. The functional statements have been reviewed and the current work burden examined with the following ratios developed: 70% operations; 25% research and development and 5% requirements.

3. In a supplemental memorandum, containing the approved functional statements for this unit, Chief, Administration FI Staff requested that the [redacted] be redesignated as the [redacted] (Tab B).

4. It is recommended that the transfer be approved as requested and designated as the [redacted] FI Operations Staff.

[redacted]
Chief, Management Staff

Attachments:

- Tab A - Memo dtd 4 Jan. 1955 fm C/Admin FI-
- Tab B - Memo dtd 2 Feb. 1955 fm C/Admin FI to MS-

APPROVED:

Date FEB 17 1955

[redacted]
L. K. WHITE
Deputy Director

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